



Samaritan Aviation Pilot/Mechanic Job Description

Reports to: Country Director

Minimum skills/qualifications required:

- Commercial License with Instrument and Sea Plane rating.
- Minimum of 500 flight time hours.
- 100 hours of high-performance time.
- Management & leadership experience.
- Airframe and Power Plant Certificate.
- Inspector Authorization, preferred.
- Leadership and Training skills

General description

The person in this position will need to fulfill their responsibilities with professionalism along with a spirit of cooperation with other members of the Samaritan Aviation staff.

The pilot responsibilities are an integral part of Samaritan Aviation. This position will primarily involve Emergency Evacuation Flights as well as Medical Supply Flights and Disaster Relief Flights along the Sepik River in the East Sepik Province (ESP).

The mechanic responsibilities is also an integral part of the Samaritan Aviation. This position will involve management of all aircraft, perform aircraft inspections and maintenance to airworthy standards that meet or exceed FAA and CAA requirements. As fulfilling the shop/hangar role the duties will also involve training Papua New Guinea employees enabling them to succeed in the aviation industry.

Responsibilities:

A. Life Flights

- On call 24/7 to respond to emergencies in the East Sepik Province.
- Coordinate with a nurse to make decisions on which life flights to perform based on location, weather, and status of the patient.

- Coordinate with nurses from Boram hospital and our partners to ensure a flight nurse will be on each flight.
- Coordinate with nurses from Boram hospital to ensure we have supplies on all flights including needles/bandages, drip lines etc.
- Coordinate with Samaritan Aviation staff to confirm an ambulance is on-site when patient arrives.

B. Medicine delivery

- Coordinate with the Director of Area Medical (AMS) to ensure AMS, the ten NGO's and Provincial government office staff who oversee the thirty clinics Samaritan Aviation distributes medical supplies to, are coordinating with one another.

C. Disaster Relief and Emergency response.

- Work with the Provincial Disaster Response Coordinator ensuring Samaritan Aviation is in a position to offer rapid response to potential disasters.

D. Oversight of air operations and routine maintenance

- Keeping logbooks and paperwork up to date in a professional manner.
- Perform preventive maintenance, inspections and repairs in accordance with FAR Part 43 (approved maintenance for pilots).
- Ordering parts needed for continued and future operations.
- Maintaining good relations with other PNG aviation service providers.

E. Fuel orders

- Maintain and monitor aviation fuel stored in Wewak and order and arrange shipping as necessary.

F. Mechanic, Hangar and Other Responsibilities

- Training Papua New Guinea employees.
- Perform scheduled and unscheduled maintenance on aircraft so that they are available for dispatch as scheduled.
- Perform engineering duties in a timely, efficient and accurate manner.
- Ensure continued airworthiness of the aircraft.
- Ensure the aircraft are clean and neat.
- Ensure the aircraft records are current and complete.
- Keep an aviation calendar up to anticipated maintenance and inspection dates.
- Maintain the equipment and facilities for the aircraft.
- Participate in community health projects in villages along the Sepik.
- Participate in hospital activities when called upon.